

Configuring Thunderbird for Monash Fax attachments

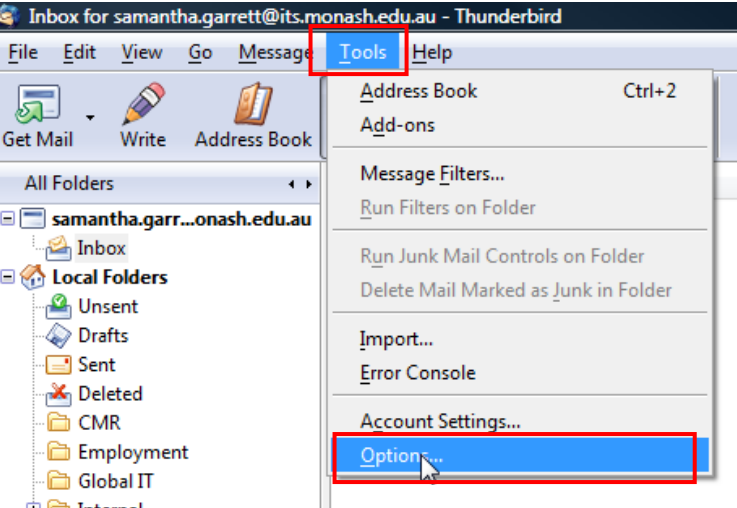
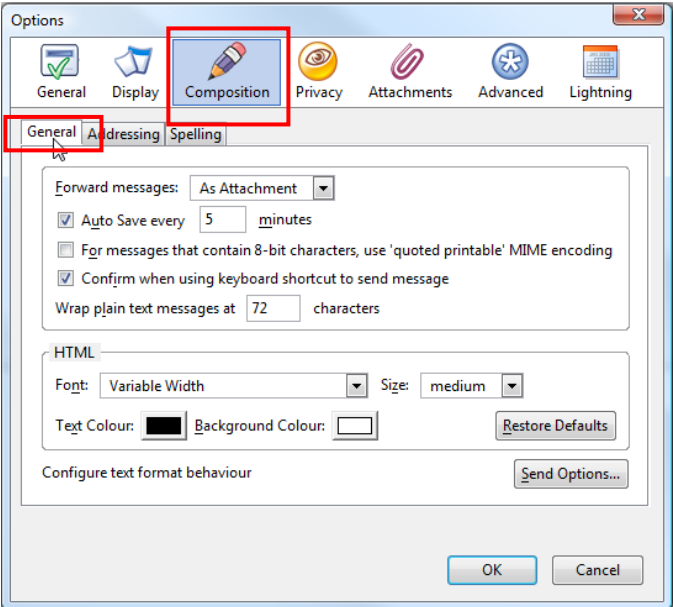
Overview

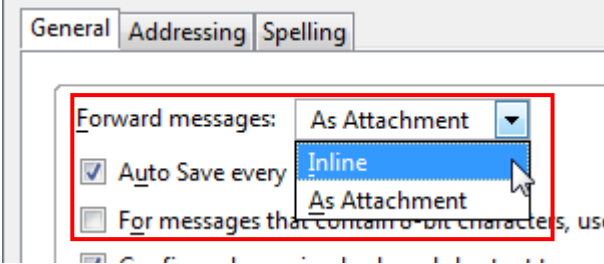
Monash fax allows users to send faxes from their email account.

Thunderbird needs to be configured correctly to allow fax attachments to be delivered.

Configure attachment setting

Follow the steps below to configure Thunderbird to send attachments as faxes.

Step	Action
1	Open Mozilla Thunderbird.
2	Select Tools > Options . 
3	Select Composition > General tab. 

4	<p>Change the Forward messages setting to Inline.</p>  <p>The screenshot shows the 'Forward messages' dropdown menu in the Thunderbird 'Addressing' tab. The 'Inline' option is highlighted in blue, and a mouse cursor is pointing at it. The 'As Attachment' option is also visible below it. The entire dropdown menu is enclosed in a red rectangular box.</p>
5	<p>Click OK.</p> <p>Result: Thunderbird is now configured to send attachments as faxes.</p>

More information

For more information on Monash Fax, please visit <http://www.its.monash.edu.au/staff/faxing/faq>

This site includes learning materials and user guides.